## Macalester College Student Employment Pay Rate Change

Student Name		ID				
Employer (Department)		Budget # _				
Current Position Titl	Tier / Pay Rate					
New Position Title		Tier / Pay Rate				e
Effective Date						
Signatures! Signatures!			Signatures!			Signatures!
<b>Employer:</b> I have promoted this student to said position. The position does have a Job Description on file with the Student Employment Office, and the position has been approved for said pay rate. I understand that the student cannot work more than his/her current student employment award allotment, and that due to an increase in pay rate, the hours the student is available to work will be decreased.						
Supervisor Signature		PRINT NAME			Date	
<b>Student:</b> I agree to the conditions	of this transfer.					
Student Signature		PRINT NAME				Date
Office Use Only						
Position Classification PNC# (job title + type of Aid)	Award Amount and Type of Aid	Year in school	Pay Grade / Tier	Pay Rate	Retro amount	HR Administration Date Entered / initial